

BCA POOL LEAGUE

League Operator's Manual
2008-2009 League Year



AS SOLID AS IT GETS!

*A PROGRAM DEVELOPED FOR INDEPENDENT LEAGUE
OPERATORS AND BILLIARD ESTABLISHMENTS*

BCA Pool League



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This League Operator's Manual represents the newly condensed version of the 2008/2009 operational guide for developing and sanctioning pool leagues within the BCA Pool League system. Additional support documents and instructional forms are available from our website, playbca.com.

The Following instructional and blank forms are available at playbca.com

Division and League Roster instructional and downloadable form
Team/Individual Standings instructional and downloadable form
Sample League Schedule and downloadable form
Sample Financial Statement and explanation page
8-Ball scoring and handicapping explanation and examples
Scotch Doubles scoring and handicapping explanation and examples
9-Ball scoring and handicapping explanation and examples
Downloadable blank Score Sheets for 8-Ball, Scotch Doubles & 9-Ball

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BCA Pool League

Introduction

The sport of billiards has grown tremendously over the past decade and that growth continues today. Increasingly, players of all skill levels have shown the desire to play in leagues that provide the competition and camaraderie that comes with organized play.

More than 60,000 players become sanctioned league members of the BCA Pool League (BCAPL) each year. Records demonstrate significant increases in every subsequent year. Many League Operators desire to run their league independently of outside control, yet they seek advice from a respected and reliable source, the BCA Pool League.

The BCAPL provides National 8-Ball Championships, Canadian BCA Pool League Championships, Regional Championships and various unique opportunities to bring the pool world together in a fun atmosphere. The BCAPL would like to be of service to you as a valued member of our worldwide League Operator system.

The BCAPL has helped make billiards the great sport it is today, by establishing uniform playing conditions and by encouraging a healthy environment for the game. Upon providing the BCAPL all necessary information, you will be issued a certificate of sanction to your league and be provided with league patches, cards and other items for all your members.

Sanctioning - What it means for you

It is important to sanction your league with the national governing body of billiards, the BCA Pool League. This will enhance the credibility and stature of your league.

Sanctioning will strengthen your league by providing players with an incentive to play. All league players who have played at least eight (8) weeks in the same division during a sanctioned session are eligible to participate in the annual BCA National 8-Ball Championships.

What BCAPL Offers to Sanctioned Leagues

LeagueSys - Web based reporting system: *LeagueSys* is just another reason to choose the BCAPL over other league systems. Years of research and implementation have gone into developing the finest and most flexible League reporting system available. This system will do it all; keep track of standings, create a league schedule, allow players to view their results and that's just the tip of the

proverbial iceberg. League Operators who use *LeagueSys* are impressed by its simplicity and are excited about the financial rewards afforded them when the system is fully implemented. *LeagueSys* will be coupled to our Members Store where your league players receive substantial discounts on billiard equipment and accessories and League Operators receive rewards for their player's purchases. A win-win situation for all!

The BCAPL network of over 440 League Operators has access to BCAPL staff with over 200 years of billiards experience from 9-5 PST daily. When contacting the BCAPL with questions or concerns, rest assured that your needs are given our top priority.

National and Canadian Championships in 8-Ball are held for league teams and individuals who are sanctioned with the BCAPL.

Personalized membership cards and league member items are provided for all paid league players. Championship and Runner-up pins per league will also be sent upon request at the end of your season at no charge.

BCAPL provides substantial retail and table discounts through our Members Store at www.playbca.com when using the BCAPL membership card.

Special Awards pins such as "MVP" and "Most Table Runs" are provided with the first set of pins being complimentary. Additional pins may be ordered at a nominal price. Call the BCAPL for a full list of Special Awards.

Player Handbook and annual membership items such as Membership Cards, patches, pins, etc. are provided to each player. (Items may vary from year to year). A copy of the BCA Rule Book with instructions and rule interpretations will be sent to the league Operator.

Marketing – Unlimited growth potential

One of the greatest business stimulants for a billiards establishment is the formation of leagues. With a bit of ground work, circulation of inquiry sheets, and constant contact with customers, you can form a group of players with similar interests who are anxious to compete.

These leagues can come from churches, lodges, industrial plants, offices, educational institutions, neighborhoods, military organizations, other segments of your customer base. You can form them on the basis of men only, women only, mixed play, or Scotch-Doubles according to the wishes of the group. Teams consist of 2, 3, 4, or 5 players, again, according to the wishes of the League Operator and players alike.

BCA Pool League... AS SOLID AS IT GETS!

BCA Pool League

Structuring Your New BCA Pool League

Once you have had your "sign-up social", conducted a question and answer session and received positive input from players, the time has arrived to establish league guidelines.

While everyone is in attendance, conduct elections to select a President, Vice President, and Secretary. The officers, along with the team captains, will be the only people authorized to make policies, to settle disputes, and to set league rules.

The President's responsibilities are to make policies, sign checks (with the Secretary), and to review the monthly bank statement and league documents submitted by the Secretary. The Vice President performs the duties of the President in his/her absence.

The Secretary should be a volunteer and proper remuneration should be given since he/she is the workhorse of the league officials. The Secretary should be familiar with league operations since he/she will transact most of the league business. The Secretary arranges sanctioning of the league and collects league fees from the members to deposit into the league bank account. The Secretary should submit the league bank statement on a monthly basis to the President for review. The Secretary is the person who handles all league correspondence and is the person to whom all league correspondence is addressed. It is strongly recommended that all league representatives handling league funds should be bonded under a local bonding company.

Once you determine the league starting date, time, and place, you are ready for action. Whether the league has 2, 3, 4, or 5 player teams, each person on a team should be designated by a number or letter. Play between teams would involve the same numerical or lettered individuals in round one. Rounds two, three, four, or five (if the leagues play for that many rounds) would then rotate the competition so that different players would compete in later rounds.

League requirements regarding schedule, starting time, rules of play, scoring, point awards, payment of fees, substitution and distribution of prize money should be posted, and a copy furnished to each player. This reduces arguments and promotes a sense of responsibility. League standings should also be distributed each week. Encourage league officers and members to recognize improvement and regular attendance. This will do a lot to hold your league together.

Investigate the possibility of soliciting sponsors to augment the prize fund, pay for trophies, or to provide player shirts or uniforms that will dress up your league. At season's end, make sure that sponsors are honored and invited to the final league banquet or meeting. Proper publicity of your league standings or results can be arranged in local publications to give recognition to both players and sponsors. On the last night of your league session, hold another "sign-up social" with current league players present to keep the momentum generated going into the next season.

League funds accumulated in larger leagues can become quite sizeable. The BCAPL highly recommends that all leagues adopt the policy of opening a checking account that requires two signatures on each check. It is a simple matter for the President and Secretary to jointly establish an account with a local bank; and this will serve to prevent any misuse of funds.

League officers should also prepare periodic financial reports for their members. This will help stop arguments about the way league funds are being spent and accounted for. League officers may also wish to make a budget of expenses and probable payouts based on differing levels of participation before even advertising the league. Then the league only advertises what it expects to pay.

Run your league as a business. The league President and league Secretary should not be expected to reach into their own pockets to cover league expenses. When preparing the league budget, allow for full reimbursement of reasonable expenses. In that way, you do not have to apologize for lower payouts later.

To sanction your league, simply fill out the Sanction Application and the Sanctioning Agreement form and send them to the BCAPL offices along with your initial \$10 per member (in U.S. funds only). Samples of a model league, "Border League", are enclosed to help guide you in establishing your league.

Communication

In all successful league operations, the Secretary or organizer of the league maintains a policy of encouraging open communications. It is a good idea to hold at least two captain's meetings per season and send notices to each sponsor concerning league activities and/or meetings

The BCAPL provides a player handbook with the complete BCAPL rules for 8-Ball and 9-Ball to each player in your league. However, it is highly recommended that the League Secretary also produce a booklet which includes league requirements and policies, as well as other guidelines concerning the league as determined by the officers or team captains. The publication of this book can be supported by advertisers and is usually a very good means of presenting to all the players the schedule and a full statement of the policies which will govern them during the league's operation. In most cases, the prize money distribution is also projected in this book, thereby giving the players a clear picture of how their money will be dispersed.

In determining your league rules and policies, use this manual as your guide. The best set of rules for league play appear in the latest edition of **The Official Rules of the BCA Pool League**. BCAPL will provide you with a **printed copy that** will interpret and standardize league play.

BCA Pool League

Suggested League Policies

Start your league with a standardized set of rules. The best place to look for these is in the latest edition of *The Official Rules of the BCA Pool League*. Players will receive a full version of these rules in their league player handbooks from the BCAPL.

A team's roster must not exceed 10 players. Encourage teams with more than 10 players to form a second team. Players are not allowed to change teams during a session (a session normally is a round robin calendar that has every team playing every other team at least once). This helps prevent the formation of "all star" teams. If any team is dissolved during the season, its players may join other teams in the league, unless the dissolution of the team is due to poor sportsmanship or other unacceptable conduct.

Generally, teams will not be allowed to add players after the fourth week of play. In special cases, where participation falls, the team captains or league committee may vote to allow a team to add additional players.

All rescheduling of matches must be by mutual consent of both team captains and the location owner. Rescheduled games must be made up before the next scheduled league game is played.

A first-round game may be delayed until the final match in that round, but may not be delayed any later. Subsequent round matches shall be played without delay as scheduled on the score sheet.

All player's league registration fees and/or weekly dues **MUST** be turned in on their first night of league play. Failure to do so may result in a **MATCH FORFEIT** for that team.

Each team is responsible for the entire team's Player Fees each week, regardless of absent players and/or teams. Tardiness in the payment of weekly Player Fees will lead to the suspension of that team's membership in the league, and the forfeiture of that team's right to any team or individual awards or prizes, and the right to participate in further league competition, post-season tournaments, or playoffs.

Failure of a team to deposit all monies and score sheets at the drop-off location by a scheduled day and time each week will result in a match loss reflecting no awarding of round points or games won for that week's play. Before that team plays in another match, they must have brought their balance due the league to \$0.

Any team that forfeits two consecutive weeks or any total of three weeks in a league season will be automatically suspended from any and all further league competition. Any and all sanction monies, fees/dues and prizes shall be forfeited. Teams must pay to receive a win on forfeits. If the no-shows occur early in the year, try to replace the team.

Team Captain's responsibilities are as follows: monitor the conduct and attendance of their team members; attendance or representation by a co-captain at all league meetings; the collection of fees from each player on his/her team and his/her correct disposition to the League Secretary each week.

If the league appears to be less than balanced in terms of the distribution of talented players, consider handicapping the league. You should consider distributing Masters evenly throughout the league to serve as coaches and mentors to other league players. BCAPL provides a handicapping model contained in Appendix A of this Operator's Manual.

Tried and Tested Policies

In May 2008 the BCAPL concluded the 32nd BCA National 8-Ball Championships with 7,107 players competing for over \$760,000 in prize money. The strength of our league system and the success of our Championships is due to our longevity and experience in sanctioning league play.

The BCA Pool League has sanctioned leagues for many years. During that time, we have learned that there are three basic things that players demand from their league organization:

- Accurate and easy to understand rules of play
- A team to play at the scheduled location on the scheduled night of play
- A league that delivers exactly what it promises

Additionally, in analyzing decades of league operations, we have found that all leagues will experience the same basic sets of problems:

- Teams that do not show up.
- Teams or players that do not pay the proper amount of money.
- Teams and/or sponsors that sign up, but never start.
- Teams that threaten to quit over a protest.
- Getting accurate information to your players and teams.
- Teams that are "too good" for the rest of the league.

By following the advice in this guide, we can help you to avoid some of the most common pitfalls of league operation.

BCA Pool League

What BCAPL Requires of League Operators

The criteria for league sanctioning are very simple. Any league requesting BCAPL sanction must consist of a minimum of 30 players and a minimum of six (6) teams.

The League Secretary Must Submit the Following:

- A completed Sanction Application & attached forms
- An initial list of the names and addresses of all league members to the BCAPL with the fees for each member.
- The list of league members must include complete player rosters with team captains. Periodically, the league Secretary will need to send BCAPL the lists of new players and their sanction fees.

Every player in your sanctioned league, regulars as well as substitutes of any kind, must be BCAPL sanctioned members! If a person belongs to two leagues, they must pay sanctioning fees for both leagues.

All LEAGUES MUST SUBMIT THEIR INITIAL SANCTIONING DOCUMENTS IMMEDIATELY AFTER THE FOURTH (4) WEEK OF PLAY.

All correspondence for the league must be conducted by one representative, the League Secretary, League President or League Operator. Once every month, that representative shall send in all four weekly Standings Sheets, including dates and team names, for their league to the BCAPL.

Only players competing in at least eight (8) full matches over at least eight (8) calendar weeks during a sanctioned league session are qualified to compete in the singles, scotch doubles and team divisions of the National 8-Ball Championships and the Canadian 8-Ball Championships. Qualifications may vary from year to year due to scheduling and event locations.

BCAPL Sanctioning Fees

Fee Schedule (US Funds Only)

Number of Players	Sanction Fee per Player
1-300	\$10.00
301-500	\$9.50
501-1000	\$9.00
1000 +	\$8.00

League Financial Statement

Despite the perception of many, a League Operator or league secretary does not have to be an accountant to prepare a credible financial statement. The Border League financial statement is a one-page document, yet it provides complete financial disclosure.

In its most simple form, a financial statement only contains two elements: income and expenses. The difference between income and expenses show the profit (or deficit) generated through league operations.

A statement of income reflects all of the money and prizes received through league operations. In a typical league, this would include league membership fees, weekly player fees, sponsorship fees, and donated prizes and products. Be sure to account for any donated prizes and product the same way as you would cash. Prizes are income, too.

As is the case with your personal checkbook, items of expense are considerably more plentiful and complex than income items. Even so, expense items for your league can be divided into three general groups: Administrative Expenses, Special Prizes, and Prize Money.

Administrative expenses are those items of expenditure that are incurred directly from league operations such as league player sanctioning fees and league Secretary compensation to name a few.

A common sense approach to a League financial Statement is essential. Your players want and deserve a straight forward, easy to understand financial accounting of all transactions associated with league operations.

Seldom will a league financial statement balance out to the penny at the end of the year, because all of the payouts and the money collected were estimates and rarely does everything meet the budget exactly. The league may then give out a rebate to players at the end of the year or choose to carry the balance until the next league session.

A sample League Financial Statement is located and explanation is available at www.playbca.com. It is a requirement that you provide the BCAPL a copy of the initial financial statement. From time to time league members have questions concerning the structure of their league and the National office can assist the League Operator in heading off any disputes and validate the structure of financials of the respective league based on other league structures.

BCA Pool League Sanction Application

(Fill out application completely. For multi-divisional leagues, please complete a separate application for each division.)

Check One

- New league (this is the first time your league has sanctioned with the BCAPL)
- Previously sanctioned league
- The name of the league has changed
- The officer(s) of the league has changed
- The address of the person who receives mail has changed
- Uses (or would like to use) LeagueSys

League Name _____ Current League # _____

Officer to whom mail is sent _____

League mailing address _____

City _____ State/Prov. _____ Zip/Postal Code _____

Home Phone _____ Work Phone _____ Cell _____

Email address posted on web _____

Website _____

Other Officer _____ Title _____

Home Phone _____ Work Phone _____ Cell _____

Email Address _____

League Season Begins _____ **Spring** _____ **Summer** _____ **Fall**

Type of League	League Start Date
<input type="checkbox"/> Men's	_____
<input type="checkbox"/> Women's	_____
<input type="checkbox"/> Mixed	_____
<input type="checkbox"/> Scotch Doubles	_____
<input type="checkbox"/> Other	_____

<p><u>Is this application for Dual Sanctioning?</u></p> <p>____ Yes ____ No (If yes, please provide details)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>

League Demographics/Sponsor Information

Number of Players _____ Night of Play _____

Number of Players per Team _____ Number of Games per Week _____

Number of Teams _____ Sponsor Fee _____

Number of Weeks _____ (check one) _____ In House _____ Traveling League

Guaranteed Prize Money _____

Bank for League Funds _____

Bank Address _____

Mail Forms To: BCA Pool Leagues
2041 Pabco Rd.
Henderson, NV. 89011

Or Fax to: 702-719-7667
Please include Payment (Credit Card Information
if Faxed) and copy of blank score sheet.

BCA Pool League

Sanctioning Agreement

Our League understands and agrees to the following:

1. The BCA Pool League sanctions leagues throughout the world. This agreement does not confer any exclusive rights or franchise areas to any league sanctioned by the BCAPL.
2. Leagues will run at least 8 calendar weeks of competition. Players competing in a minimum of 8 full regularly scheduled league matches in the same league division over at least 8 calendar weeks during a sanctioned league session shall be eligible to compete in the Singles, Scotch Doubles and Team divisions of the BCA National 8-Ball Championships and the Canadian National Championships.
3. Leagues will sanction and pay sanction fees before the 5th week of competition. BCAPL will only sanction weeks of play commencing with the 4th week of play prior to receiving the league's sanction application and will deny the league and its players credit for any weeks played before that date. Leagues will provide new member updates monthly along with fees for any additional players.
4. Leagues will mail each week's statistics (stats) to the BCAPL every 4 weeks. The stats shall include the league name and date, and be broken down by team, indicating the number of weeks played by each individual team member. When your league signs up for LeagueSys and enters your stats online on a weekly basis, stats will NOT need to be mailed to the BCAPL.
5. League Operators must bring applicable stats to all BCA National Championships if the BCAPL staff did not previously verify stats.
6. All players competing in your sanctioned league - regulars and substitutes - must become BCAPL league members and pay the BCAPL sanction fee on their 1st night of play.
7. Any league member planning to participate in the BCA National 8-Ball Championships must start play by March 1 in order to complete the required 8 weeks of play prior to the event. All members must be sanctioned with the BCAPL prior to the 5th week of play.
8. The BCAPL recommends following the rules as published in the Official Rules of the BCA Pool League. All players in your sanctioned league will receive Player Handbooks containing these rules to be distributed by the League Operator. If the league has an operations handbook governing forfeiture and rules of conduct, a copy must be sent to the BCAPL.

9. All Men's/Mixed teams competing in the Open and Trophy Divisions of the BCA National and Canadian 8-Ball Championships must consist of at least three (3) original team members. The two (2) remaining players may come from any other team(s) within the league. All players must have played a minimum of 8 full regularly scheduled league matches in the same league division over at least 8 calendar weeks during a sanctioned session. The three (3) original members must have played 8 weeks on the same team. Women's Teams, as well as all Master teams, are not required to meet the original team membership requirements. The BCAPL Tournament Committee is the final authority on selection of Master teams, but any team with two (2) or more Master Division players will automatically be placed in the Master Teams Division.

10. All entries for the BCA National 8-Ball Championships May 8-16, 2009 at the Riviera in Las Vegas must be postmarked or received by the BCAPL no later than March 28 2009 Any entries postmarked between March 28 and April 11, 2009 must include a \$25 late fee.

11. Players competing at the BCA National Championships and the Canadian BCAPL Championships must follow rules set by BCAPL and the tournament director (ie. rules of play, dress code, conduct, etc.)

12. Final distribution of league prize money and/or prizes for the league are to be listed and sent to the BCAPL office.

13. The League Operator will notify the BCAPL office in writing should any player be disqualified from league play during the year. The BCAPL reserves the right to disqualify any player not in good standing from participating in BCAPL sanctioned tournaments.

14. A league sanctioned with another recognized national league system other than the BCAPL may sanction with the BCAPL (dual sanction) as long as its intention is not to undermine the BCAPL national league system. In order to ensure that, the applicant for dual sanctioning may be required to offer a separate BCAPL sanctioned league or division.

The BCAPL continues to reserve the right to accept dual sanctioning from leagues that sanction with BCAPL for the express purpose of offering its players extra benefits, and not for the purpose of undermining an existing BCAPL league within its area of administration.

I have read the above statement, and I do agree to adhere to the rules and standards set forth in this application and in the BCA Pool League Operator's Manual. I shall enforce to the best of my ability these guidelines with the participants in my league. I understand that I am totally responsible for the fulfillment of all my league's obligations. Such obligations include but are not limited to: advertising, schedules of play, amounts of awards and prize monies, updating and posting weekly standings sheets, fulfilling sanction fee obligations to the BCAPL on a monthly basis, overseeing safety and security of league funds, notifying league participants of any material changes in the league, and generally fulfilling all obligations and responsibilities attendant thereto. I further recognize that all costs for the league are the full and exclusive responsibility of myself and the signed officers below. I specifically indemnify and hold harmless BCA Pool League, headquartered in Henderson, Nevada, and their employees and directors, of any responsibilities, costs and attorney fees, or obligations attendant to the administration of this pocket billiard league.

League Operator

Date

League Secretary

Date

BCA Pool League

League Operator Checklist

Initial Requirements

The criteria for league sanctioning are as follows:

- Any league requesting BCA Pool League sanction must consist of a minimum of thirty (30) players and a minimum of six (6) teams.
- Every player that has competed for at least one week in your BCAPL sanctioned league, regulars as well as substitutes, must become a BCAPL sanctioned member.
- Leagues must ensure that all sanction fees and the completed sanction form with player rosters are postmarked and sent to the BCAPL before the FIFTH (5th) week of competition each session.

You must include the following in your initial Sanctioning Packet:

- Sanction fees for all players. \$10.00 per player per league per year. If a person belongs to two leagues, they must pay sanctioning fees for both leagues.
- Sanction Application
- League Operator Checklist (signed and returned with application)
- Signed Sanctioning Agreement
- Read, understand and sign the League Operator Code of Ethics.
- Team Roster, including:
 - League Name
 - Team Name
 - Names of all team members
 - Names and addresses of all players in your league
 - Weekly Standings Sheets for all weeks already played

Forms requested by the BCAPL at least every four weeks:

- Updates to Team Rosters
- Sanction Fees (\$10.00/player) for all new players that joined since your last submission
- Weekly Standings Sheets for EACH week of play, including:
 - Name of the League and League Operator
 - Date of Standings
 - Full name of player, team name, number of weeks played, wins/losses, etc.
 - DO NOT send score sheets
 - DO NOT fax weekly standings sheets

The above requirements must be met before the BCAPL will sanction your league.

I have read and understand the requirements listed above.

League Operator Signature _____ Date _____

BCA Pool League



Initial Sanction Fee Computation

NUMBER of Players in your League _____
LESS Players already Sanctioned in your league _____
NUMBER of Players to be Sanctioned _____
MULTIPLY By BCAPL Sanction Fee _____
EQUALS: Sanctioning Fee Remitted _____

Make checks payable to: BCA Pool League

**All payments must be made in U.S. Funds

League Operator Code of Ethics

Pledge

In matters of ethics, pool league operators sanctioned by the BCA Pool League (BCAPL) are required to be dedicated to the promotion of honest, fair and competitive pool leagues, and believing that honorable competition between players and other leagues is essential to the accomplishments of our common objectives, do hereby pledge to abide by the following Code of Ethics.

Code of Ethics

- We shall not engage in illegal activity involving moral turpitude or conduct involving dishonesty, fraud, deceit or misrepresentation.
- We shall not make a material false statement, nor deliberately fail to disclose a material requested fact, in connection with an application for sanctioning with the BCAPL.
- We shall at all times treat all players, other leagues and the public with dignity, respect and courtesy.
- We shall always conduct ourselves and our league business in a fair and honest manner refraining at all times from conduct or practices that inhibit the expansion of pool leagues or that reflect discredit upon the sport other BCAPL-sanctioned (or advertised as to be sanctioned) leagues or the BCAPL.
- We shall not engage in or permit any unauthorized use of the Association's name or logo or the unauthorized use of any other materials in which the BCAPL claims a proprietary interest.
- We shall not misrepresent the existence or availability of BCAPL sanctioning for any league or player.

Affirmation

League Operators are bound to abide by the aforementioned Pledge and Code of Ethics as a condition of sanctioning with the BCA Pool League, subject to the review of the BCAPL. The BCAPL reserves the right to deny any applicant, as well as revoke any league sanctioning from an operator it deems, at its sole and absolute discretion, operates in an unfair or dishonest manner, inhibits the expansion of pool leagues, discredits the sport or other BCAPL sanctioned leagues, discredits the BCAPL or operates to undermine the growth of the BCAPL league system by negligent, unethical or immoral behavior.

League Operator _____ Date _____

Special Awards Package

Order Form

The BCA Pool League offers a complimentary set of special award pins for League Operators as an incentive for their league players. These awards include pins for special achievement and excellence. Additional pins may be purchased for \$3.00 each plus shipping and handling. See chart at right.

One free set of awards pins per sanctioned league each year.

Yes! Please send me my FREE awards Package!

Yes! I need to order extra Pins at \$3.00 each. (see order form at right)

Free Awards Package includes:

- MVP Pin (1)
- Most Break & Runs Pin (1)
- Most Table Runs Pin (1)
- League Champion Pin (7)
- League Runner Up Pin (7)

Choose One:

- Most 3 & 0
- Most 4 & 0
- Most 5 & 0

PLEASE NOTE: Due to the expense of producing these items, we are unable to offer additional quantities of these items on a complimentary basis. Please take the time to review your needs, refer to the chart on the right and place your order accordingly.

Check extra items needed in order box below

Item Requested	Extra Quantity Needed	Total (Quantity x \$3.00)
League Operator Pin		\$
Most Valuable Player		\$
League Champion		\$
League Runner Up		\$
Most Break & Runs		\$
Most Table Runs		\$
Most 3 & 0		\$
Most 4 & 0		\$
Most 5 & 0		\$
Break & Run		\$
Table Run		\$
3 & 0		\$
4 & 0		\$
5 & 0		\$

	Total
	* Add Shipping
	Grand Total \$

Shipping & Handling

\$3 - \$20 order	\$5.00
\$21 - \$49 order	\$6.00
\$50 and up	\$7.00

League Name: _____ League # _____

League Operator _____ Phone _____ Fax: _____

Shipping Address: _____

City _____ St/Prov _____ Postal Code _____

Payment Method: Check Money Order Visa MasterCard

Credit Card # _____ Expiration Date: _____

Cardholder's Name: (as appears on front of card) _____

Cardholder's Signature: _____

Cardholder's Zip Code: _____ Cardholder's Email Address: _____

BCA Pool League Team Roster Sheet

(Please make copies of this page)

Team Captain: To ensure your player's eligibility for member benefits and discounts, please complete this form. Please type or print name clearly as it appears on the I.D. Date of Birth: Include the month and day – the year is optional.

League: _____ State/Prov: _____

Date: _____ Team Name: _____

Captains Name: _____
Address: _____
City/St./Prov: _____ Zip: _____
Phone: _____ Date of Birth: _____
Email: _____

Players Name: _____
Address: _____
City/St./Prov: _____ Zip: _____
Phone: _____ Date of Birth: _____
Email: _____

Players Name: _____
Address: _____
City/St./Prov: _____ Zip: _____
Phone: _____ Date of Birth: _____
Email: _____

Players Name: _____
Address: _____
City/St./Prov: _____ Zip: _____
Phone: _____ Date of Birth: _____
Email: _____

Players Name: _____
Address: _____
City/St./Prov: _____ Zip: _____
Phone: _____ Date of Birth: _____
Email: _____

Players Name: _____
Address: _____
City/St./Prov: _____ Zip: _____
Phone: _____ Date of Birth: _____
Email: _____

Players Name: _____
Address: _____
City/St./Prov: _____ Zip: _____
Phone: _____ Date of Birth: _____
Email: _____

Players Name: _____
Address: _____
City/St./Prov: _____ Zip: _____
Phone: _____ Date of Birth: _____
Email: _____

Players Name: _____
Address: _____
City/St./Prov: _____ Zip: _____
Phone: _____ Date of Birth: _____
Email: _____

Players Name: _____
Address: _____
City/St./Prov: _____ Zip: _____
Phone: _____ Date of Birth: _____
Email: _____